**SUBCONTRACTOR/VENDOR PROJECT INFORMATION SHEET**

**Project:**

**Subcontractor Name:**

**Address:**      

**Telephone No:**       **Fax No:**

**Subcontractor Accounting Representative:**

1. **Major Material Suppliers to be used on this Project:**

*It is AC Owen Constructions’ policy to issue joint checks to material suppliers of non-bonded subcontractors in the event that the suppliers have substantial balances past due at the time of payment to subcontractors.*

* 1. Supplier’s Name

A/R Contact

Address

Telephone Number

Material to be Purchased

Cost of Material

* 1. Supplier’s Name

A/R Contact

Address

Telephone Number

Material to be Purchased

Cost of Material

* 1. Supplier’s Name

A/R Contact

Address

Telephone Number

Material to be Purchased

Cost of Material

*(Attach additional sheets if necessary)*

1. **Subcontractors that you will use on this Project:**
   1. Subcontractor’s Name

Contact Person

Telephone Number

Work to be Performed

Amount of Contract

* 1. Subcontractor’s Name

Contact Person

Telephone Number

Work to be Performed

Amount of Contract

* 1. Subcontractor’s Name

Contact Person

Telephone Number

Work to be Performed

Amount of Contract

*(Attach additional sheets if necessary)*

1. Will your employees be on your direct company payroll or will they be furnished to you through a labor service contractor?

If you use a labor service contractor, please furnish the following information:

Name of Labor Service Contractor

Contact Person

Address

Telephone No.       Fax No.

1. **Breakdown of Subcontract & Material Costs:** 
   1. Incorporated Material Costs $
   2. Subcontracted Costs $
   3. All Other Costs $

TOTAL $

1. **Signature:**

Dated this day of , 20 .

Company Name:

By *(signature)*:

By *(printed name)*:

By *(Title)*:

Mr/Ms. hereby being duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn before me this day of , 20 .

NOTARY PUBLIC

TYPE OR PRINT NAME

My Commission Expires: \_\_\_\_\_\_\_